

# **China Longyuan Power Group Corporation Limited**

## **Management Procedures for Investor Relations**

### **Chapter 1 General Provisions**

**Article 1** China Longyuan Power Group Corporation Limited (hereafter referred to as ) has established these Management Procedures based on the actual

Rules

Governing the Listing of Securities on the Stock Exchange of Hong Kong Limited, other applicable laws, regulations, and normative documents as well as the Articles of Association, in order to promote its integrity, self-discipline and compliant operation, maintain a corporate image of honesty, equality and transparency, strengthen its investor communication, enhance investors understanding and recognition of the Company, maximize the interests of both the Company and its shareholders, and to provide an effective protection for the legitimate rights and interests of its investors.

**Article 2** Investor relations management means that the Company employs various media and methods and makes adequate information disclosures to interact and communicate with investors to make investors know its operating status and prospect in time, win the recognition from them, establish a public relation of mutual trust and common interest between both parties and enhance its corporate governance so as to maximize its overall interests, and safeguard the legitimate rights and interests of investors.

**Article 3** Investor relations management shall include the following basic principles:

1. Adequate information disclosure: Aside from the mandatory information disclosures, the Company shall take the initiative to disclose other relevant information that concern its investors, and fully guarantee their right to know and their legitimate rights and interests;

2. Compliant information disclosure: The Company shall abide by the laws and regulations of the State, the provisions of the securities regulatory authorities and the stock exchange, and the information disclosure procedure for listed companies, and shall ensure the authenticity, accuracy, integrity and timeliness of information disclosures;

3. Equal opportunity for investors: The Company shall treat all shareholders and potential investors in a fair, equitable, open and equal manner, and avoid selective information disclosures;

4. Truthfulness and trustworthiness: The Company shall observe the principles of objectivity, authenticity and accuracy, and avoid excessive promotion and misleading;

5. High efficiency and low cost: The Company shall guarantee the timeliness of information and also enhance efficiency of communication and control the communication cost;

6. Confidentiality: Any information communication with investors shall not affect the production or operation of the Company, or cause a divulgement of its trade secrets and information for nonpublic disclosure; and

7. Interactive communication: The Company shall actively ~~listen to the~~ listen to the opinions and suggestions of investors, establish two-way communication, and de3(-)6BT1 0 0 1 386.59 551.47 TmBT



management of the Company, and leads and participates in major investor relations activities, including the Shareholder s General Meeting, operating income releases, press releases, roadshows, significant capital market conferences at home and abroad, and major interviews with financial media. When the Chairman is unable to perform his responsibilities as stated above, the President or the Board Secretary shall lead and participate in major investor relations activities, unless otherwise specified in the laws, regulations or the Articles of Association.

The Chairman shall attend the Annual General Meeting of Shareholders and assign the chairpersons of relevant special committees under the Board of Directors, leaders of the related departments and the Accountant or their authorized representatives to answer questions at the meeting.

**Article 8** The Board Secretary shall be responsible for the comprehensive planning, coordination and arrangement of the investor relations management of the Company, and shall play the following major roles:

1. Organize, design and implement the investor relations plan of the Company;
2. Coordinate and organize information disclosures of the Company;
3. Generally plan, arrange and participate in major investor relations activities of the Company;
4. Develop assessment and evaluation systems for the investor relations management of the Company;
5. Provide consulting and advising services for the Company when significant decisions are made;
6. Report the progress of information disclosures of the Company and capital market dynamics to the senior management of the Company;
7. Arrange trainings for senior executives and investor relations managers of the Company, when needed; and
8. Any other affairs as are the responsibility of the Board Secretary

**Article 9** From the perspective of information disclosure, the Chairman and other members of the Board of Directors, the President and other senior executives identified by the Company, and the investor relations management departments shall

solicit the opinions of the Board Secretary before accepting interviews from investors, securities analysts or media.

**Article 10** The Investor Relations Department is the department whereby the Board of Directors and its secretary handle the investor relations management and is a function of the Company in this respect.

The department is the primary liaison of the Company to communicate with investors. It is a comprehensive platform for

4. Lead the preparation, design, printing and delivery of annual reports, interim reports and quarterly reports;

queries through phone, email, fax, reception of visitors and other forms, and conduct surveys and researches on the status of the relations between the Company and its investors;

6. Organize analysis meetings of securities analysts and relevant intermediaries, online meetings, performance at regular intervals or whenever necessary to communicate with investors;

7. Maintain an investor relations management column on the website of the Company, and disclose announcements, regular reports and other public information of the  
ies;

8. Open an investor relations hotline attended by special persons to facilitate investor consultations;

9. Keep in touch with institutional investors, securities analysts and minority investors to enhance the focus of the market on the Company;

10. Strengthen cooperation with media, track and guide their reports, arrange senior executives and other major persons to receive interviews, and arrange reports on these interviews;

11. Maintain good cooperation, exchange and communication with regulators, industry associations and exchanges, and arrange for representatives of the Company



## **Chapter 4 Methods and Work Procedures of Investor Relations Management**

**Article 16** The communication of the Company with investors includes, but is not limited to, the following methods:

1. Announcements, including regular reports, special reports and special releases (if applicable);
2. Shareholders



in due course.

**Article 24** The Company shall not comment on any analysis report or forecast of any securities analyst. The Company shall refuse to comment on any regular or irregular analysis report sent by any securities analyst to the Company for comment. If such report contains any incorrect information that has entered the public domain or is not considered sensitive information on the stock price, the Company shall notify the securities analyst. If the Company believes the incorrect information contained in such report will involve undisclosed sensitive information on the stock price, the Company shall consider making a public disclosure of such information and simultaneously correcting the report.

## **Chapter 5 Code of Conduct for Employees of the Investor**

## Chapter 6 Supplementary Provisions

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